

救世軍林拔中紀念學校
2024年9月小一自行分配學位階段入學申請須知
2324-093 9/9/2023

敬啟者：

如貴子弟準備於2024年9月入讀小一，請注意第一階段「自行分配學位」申請事宜，詳情臚列如下：

	紙本	電子平台
交表日期：	2023年9月25至29日	2023年9月21至29日晚上11時59分
交表時間：	上午9:00至下午5:00	
交表地點：	本校校務處	小一入學電子平台 https://epoa.edb.gov.hk/login?lang=tc

甲、申請兒童入讀條件：

- 申請兒童必須是2018年12月31日或以前出生的本港兒童
- 本港居民
- 尚未入讀小學
- 從未獲派小一學位

乙、如家長親臨本校交紙本申請書，需攜帶：

- 已填妥的小一入學申請表；
- 申請兒童的香港出生證明書及其影印本(若出生證明書最後一欄顯示兒童的香港本土人士/香港永久居民身份是「未經確定」的，則家長/監護人須出示該申請人的有效旅行證件或在港居留許可證的正本及影印本)；
- 若申請兒童並無香港出生證明書，家長/監護人須出示該申請人的外地出生證明書及獲在本港居留的身份證明文件的正本及影印本，如

A. 香港身份證	B. 護照	C. 回港證	D. 身份證明書
E. 入境許可證	F. 簽證身份書	G. 簽證身份陳述書	H. 單程通行証

- 家長/監護人的身份證、護照或其他身份證明文件正本；
- 如申請兒童父/母或兄/姊為本校的畢業生，家長/監護人須出示有關證件(如申請兒童兄/姊的出生證明書，申請兒童的兄/姊或家長的畢業證書)的正本及影印本；
- 如申請兒童兄/姊現為本校學生，家長/監護人須出示申請兒童兄/姊的出生證明書、2023-2024年度學生手冊學籍表的正本及影印本；
- 如申報與學校有相同的宗教信仰，家長/監護人須出示有關證件(如申請兒童/家長/監護人的領洗紙等)的正本及影印本；
- 所申報的居住地址證明文件(如已蓋釐印租約、差餉單、公屋租約、水/電/煤氣/住宅電話收費單、住宅寬頻收費單等)的正本及影印本。該文件上的姓名須與家長/監護人的姓名相同。所申報的居住地址須是申請兒童的唯一或主要日常起居生活的地方。在有需要時，教育局會要求家長/監護人出示其他相關文件以資證明。
- 回郵信封乙個(貼上\$4.4郵票)

取錄名單公佈：11月20日(星期一)將張貼於大堂及發信通知
若有任何查詢，歡迎致電21090328與夏副校長聯絡。

此致

貴家長

二零二三年九月九日



馬啓能校長 謹啟

請注意：家長只可為其子女申請一間官立或資助小學的自行分配學位，如家長同時向多於一間官立或資助小學申請學位，則其子女的自行分配學位申請將會作廢。

報讀 2024 年度九月份一年級，請攜帶以下文件

所需文件	需要正本	需要影印本
1. 填妥的小一入學申請表	✓	
2. 長白信封一個	✓	
3. 貼上郵票 (\$4.4)	✓	
4. 家長/監護人的身份證	✓	
5. 申請人的香港出生證明書(若沒有，則跳至第 6 項)	✓	✓
6. 申請人的外地出生證明書及獲在本港居留的文件	✓	✓
7. 有兄姊於本校就讀，其兄姊 2023 至 2024 年度手冊的學籍表(收表時，會作檢查，並會盡快交回本校學生)	✓	✓
8. 有兄姊/ 父母於本校畢業者，其兄姊/ 父母的畢業證書	✓	✓
9. 其兄姊的出生證明書(清楚顯示父母姓名資料的一頁)	✓	✓
10. 基督徒的證明：如領洗紙	✓	✓
11. 家長/監護人的地址證明(如已蓋釐印租約、差餉單、公屋租咭、水/電/煤氣/住宅電話收費單等)	✓	✓

The Salvation Army Lam Butt Chung Memorial School
Information for September 2024 Primary 1 Admission

9 September 2023

Dear Parents,

If your child is going to let your child join our school in September 2024, here is some essential information:

	Hand in by written form	Online application
Submission Period	25 to 29 September 2023	21 to 29 September 2023 until 11:59 p.m.
Submission time:	9 : 00 a.m. to 5 : 00 p.m.	
Where to hand in the form:	School General Office	Primary One Admission e- Platform (ePOA) Online platform https://epoa.edb.gov.hk/login?lang=tc

A. Criteria for P1 Admission:

- Any child who was born on or before 31 December 2018 and is eligible for attending schools in Hong Kong may apply for admission.
- If applicants do not have HK Birth Certificate, they must provide the following documents, for example:

A. HKID Card	B. Passport	C. HKSAR Re-entry Permit	D. Certificate of Identity
E. Entry Permit	F. Document of Identity for Visa Purposes	G. Statement of Document of Identity for Visa Purposes	H. One-way Permit

B. Parents need to bring :

- Completed application form ;
- A stamped (\$4.4) self-addressed envelope ;
- Parent's / guardian's HKID Card , passport or other relevant identification documents ;
- If parent/ guardian appoints other to submit the application forms, that person is required to reveal the photocopy of the identification document of the parent/guardian ;
- Applicant's Hong Kong Birth Certificate and its photocopy. If applicant's Hong Kong belonger status or Hong Kong permanent resident status is known as "Not established" in the birth certificate, parent/ guardian must present a valid travel document of the applicant or a residence permit in Hong Kong (originals and photocopies) ;
- If applicant doesn't have the Hong Kong birth certificate, the applicant's parent/ guardian is required to present the applicant's foreign birth certificate and the certificate of the right of abode in Hong Kong ;
- Graduation certificate of sibling(s) / parents being a graduate of our primary school;
- If the applicant shares the same religion as our school, the applicant's parent/ guardian need to bring the original copy and the photocopy of the relevant documents (e.g. the certificate of Baptism);
- If the applicant is a member of the same organization which sponsors the operation of our school, the applicant's parent/ guardian need to bring the original copy and the photocopy of the relevant documents;
- Parent / guardian's proof of address (e.g. Stamped lease, government rates, public housing rent cards, water / electricity / gas / residential telephone bills, etc.) (originals and photocopies) Where necessary, the EDB will ask parents / guardians to provide other relevant documents for identification purposes.

The result will be released on 20 November (Mon) : Notification will be sent to all applicants and the result will be post in the school lobby.

If you have any questions, please feel free to contact Miss Ha at 21090328. Thank you for your attention.

Yours faithfully,



Ma Kai Lung
Ma Kai Lung
Principal

Reminder: If more than one application is submitted, the applications for discretionary place will be rendered void.

For September 2024 Primary 1 Admission, please bring along the following documents:

Required documents	Original copy	Photocopy
1. application form completed	✓	
2. A white long envelope	✓	
3. A stamp (\$4.4)	✓	
4. HKID of parent/ guardian	✓	
5. HK Birth Certificate (If you do not have it, skip to No. 6)	✓	✓
6. Applicant's foreign birth certificate and documents for residence in Hong Kong	✓	✓
7. 2023-2024 Handbook of siblings studying in the school (it will be checked and returned to students as soon as possible)	✓	✓
8. Graduation certificate of sibling(s)/ parent(s) being a graduate of the primary school	✓	✓
9. Birth certificate of sibling(s) (parents' names must be clearly shown on the page)	✓	✓
10. Proof of Christians e.g. Certificate of Baptism	✓	✓
11. Parent/ guardian's proof of address (e.g. Stamped lease, government rates, public housing rent cards, water / electricity / gas / residential telephone bills, etc.)	✓	✓